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*DD/R Staff  
min.*

DD/R-966-63

9 July 1963

MEMORANDUM OF RECORD

SUBJECT: DD/R Staff Meeting Minutes of 3 July 1963

PRESENT: Colonel Giller  
Colonel Ledford

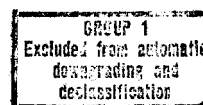
Mr. Reber (part of time)

1. Colonel Giller raised the question as to whether there was a desire and need to hold Staff Meetings and, if so, on what kind of schedule. The general consensus was that Staff Meetings were desirable and that they should be held on a weekly basis, and it was agreed that henceforth Staff Meetings would be held at 11:00 a.m. on Wednesdays.

2. Colonel Giller observed that he has received no formal or official word concerning the successor to Dr. Scoville. He also reported that Dr. Gus Kinzel, Director of Research, Union Carbide Corporation, has been engaged to Chair the CIA Science Advisory Board. He will also select members and in effect establish a new Board as successor to the old Admiral deFlorez Board. We can expect Dr. Kinzel to visit around the various offices in the near future as he attempts to acquaint himself more with our activities. It has also been agreed that this new Board should have a full-time staff or secretariat. The who's and where's of this staff have not yet been decided.

3. Colonel Giller asked for reaction to his proposal that some talks begin between the various R&D people in the several DD/R units. After some mutual briefings, then he thought

NRO review(s) completed.



Subject: DD/R Staff Meeting 2

perhaps some scientific seminars would be developed on important scientific topics. It was his thought that such a procedure and program would be mutually beneficial to our research efforts. The group agreed that the idea was worth pursuing, whereupon Colonel Giller said he would ask [redacted] Technical Staff Assistant to the DD/R, to staff out a plan, collaborate with the ADs, etc.

4. Colonel Giller said that [redacted] as Acting AD/RD, would also be a member of the Career Service Board. Colonel Giller asked that the ADs have a personal look at applicants at the senior levels, such applicants cannot be evaluated very much below the AD level and furthermore require non-routine handling if there is to be any hope of appealing to senior level candidates.

5. Colonel Giller asked that [redacted] provide him with reports on the status of budget, space and personnel manpower matters.

6. [redacted] reported that the CIA ELINT Program for 1964 has progressed quite well and at this point is awaiting Mr. Sheldon's concurrence. He also reported that Mr. Sheldon is becoming more reconciled to the proposed National ELINT Plan.

[redacted]  
[redacted] No further information concerning this is available at this time.

8. There was some discussion of the outcome of the OSA T/O increase and Colonel Ledford observed that he had no alternative but to move ahead in the acquisition of the necessary personnel even though it would undoubtedly exceed the approved increase. It was pointed out that the [redacted] that are being allocated to OSA at the expense of ORD are not to be in any way reflected in any T/O change of ORD, and that the T/O will remain as is and recruitment there will continue until the ceiling has been reached at which point we have the Executive Director's assurance that we will not be handicapped from developing the full strength of ORD as originally approved.

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Subject: DD/R Staff Meeting 3

25X1

25X1 9. [ ] raised the matter of [ ] anticipated EOD on Monday, 8 July, and reminded that OSA was to consider him, and that if OSA after discussion with him on a cleared basis felt that he was not needed, he is to be returned to the Office of the DD/R for another assignment.

*Action*  
10. There was some discussion of Mr. McMahon's transfer to the NRO set-up and also the matter of secretarial assistance. Colonel Ledford advised that he would make specific inquiry as to the particulars in these matters.

25X1 11. [ ] called attention to the fact that the new Agency program approval policy has been established and that it provides for specific arrangements between the Comptroller and each of the Deputy Directors. He also noted that as is standard procedure each office is authorized to commit one twelfth of the Congressional budget on a monthly basis until final approval is received.

12. Mr. Reber called attention to the problem of getting certain authoritative statements and briefings for the COMOR Committee which appropriately must come from the NRO but which in practice have not been forthcoming. Particularly needed is some way of forcing action or answers from the NRO on those matters where the official answer can only come from NRO; i.e., a current need is an authoritative briefing [ ] and operational plans. He had recently learned that a given capability has existed for the past six months and nothing new is expected for another year; this in spite of the fact that a requirement from COMOR for such a capability has existed for a long time.

25X1

[ ]  
Executive Assistant  
Deputy Director (Research)

Distribution:

1 ea: ✓ Giller  
Ledford  
Miller

[ ]  
Reber

[ ]

**SECRET**

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	CONFIDENTIAL	SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	[Redacted]	[Redacted]	[Redacted]
2			
3			
4	Let's resume the same system - I think works O.K.		
5	Only trouble had been no staff		
6	meetings		
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	
Remarks:			
Please set up some means to follow up on action items			
[Redacted] - you r			
I had a system, but it sort of fell by the wayside.			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
UNCLASSIFIED			CONFIDENTIAL
UNCLASSIFIED			SECRET